



**Job Title:** Front Desk Staff

**General Description:** Teton Rock Gym is a small full-service, non-profit climbing gym in Driggs, Idaho. Our front desk staff are responsible for a variety of tasks including customer service, risk management, and belay instruction. We value reliable, outgoing, detail oriented staff, preferably with climbing experience and technical knowledge and experience.

**Job Duties:**

- Greet and check-in members and guests
- Give facility orientations and belay checks
- Operate cash register and computerized point-of-sale (POS) system
- Maintain knowledge of gym programs and products
- Answer phones, take messages, schedule groups, parties, students for classes/clinics/events
- Maintain a clean and organized gym environment for all patrons and staff
- Teach beginning and intermediate climbing classes based on experience and skill

**Starting pay:** \$8-\$10/Hour DOE. We provide training and pay raises to those staying with us, as well as opportunities to work higher paid events, teach classes, and work youth programs as you gain the necessary skills and qualifications to do so.

**Work Hours:** Part time hours available, minimum 13 hours/week, evening availability required (we are generally only open in the afternoons) and weekend availability desired.

**Job Qualifications:** Applicants must have a strong work ethic, must be efficient and able to work on a reliable schedule. Applicants should have a positive attitude, be quick problem solvers, and work well with others. Previous climbing experience is desired but we seek to find staff who are willing to learn and further develop their customer service and overall climbing skills. We are a small team so flexibility and a strong desire to work are a must. Familiarity with google business products and editing softwares is a plus - please include relevant computer skills.

**Benefits:** Great work environment, free climbing classes, free gym membership (with guest passes), gear discounts, flexible scheduling to allow for trips.

**Application Instructions:** To apply please email resume and cover letter to [tetonrockgym@gmail.com](mailto:tetonrockgym@gmail.com) or bring directly to the gym located in the Driggs City Center. In the cover letter please contact information, where you currently live and when you will arriving in Teton Valley, dates of availability, and why you would like to work at Teton Rock Gym. Thanks!